# REPORT OF THE AUDIT OF THE BOURBON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002



# CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS www.auditor.ky.us

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#### **EXECUTIVE SUMMARY**

# AUDIT EXAMINATION OF THE BOURBON COUNTY FISCAL COURT

# For The Fiscal Year Ended June 30, 2002

The Auditor of Public Accounts has completed the Bourbon County Fiscal Court audit for fiscal year ended June 30, 2002. We have issued an unqualified opinion on the financial statements taken as a whole. Based upon the audit work performed, the financial statements are presented fairly in all material respects.

# **Financial Condition:**

Fund balances decreased by \$2,078,549 from the beginning of the year, resulting in a cash surplus of \$3,876,513 as of June 30, 2002. Revenues decreased by \$6,279,157 from the prior year and disbursements decreased by \$793,909. The largest part of this decrease was due to a bond issue during the prior year to build a courthouse annex building. Prior year bond proceeds totaled \$4,210,776.

# **Debt Obligations:**

Total bonded debt principal as of June 30, 2002, was \$5,166,007. Future collections of \$8,161,719 are needed over the next twenty years to pay all bonded debt principal and interest.

Capital lease principal agreements totaled \$1,525,000 as of June 30, 2002. Future principal and interest payments of \$2,143,869 are needed to meet these obligations.

#### **Deposits:**

The fiscal court's deposits were insured and collateralized by bank securities or bonds.

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# CRIT LUALLEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable Donnie Foley, Bourbon County Judge/Executive
Members of the Bourbon County Fiscal Court

# Independent Auditor's Report

We have audited the accompanying statement of assets, liabilities, and equity arising from cash transactions of Bourbon County Kentucky as of June 30, 2002, the statement of cash receipts, cash disbursements, and changes in cash balances - all governmental fund types, the combined statement of cash receipts, cash disbursements and changes in cash balances - all proprietary funds and all non-expendable trust funds, and the related statement of cash flows - proprietary funds and non-expendable trust funds for the year then ended. These financial statements are the responsibility of the Bourbon County Fiscal Court. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for Fiscal Court Audits issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, Bourbon County, Kentucky, prepares its financial statements on a prescribed basis of accounting that demonstrates compliance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The modified cash basis accounting system does not require an entity to maintain a general fixed asset group or a general long-term debt group of accounts.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity as of June 30, 2002, of Bourbon County, Kentucky, and the revenues received and expenditures paid and the cash flows of its enterprise fund and non-expendable trust funds for the year then ended, in conformity with the modified cash basis of accounting.



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To the People of Kentucky
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Robbie Rudolph, Secretary
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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated October 22, 2003, on our consideration of Bourbon County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

The accompanying financial information listed as supporting schedules in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Bourbon County, Kentucky. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully submitted,

Crit Luallen

**Auditor of Public Accounts** 

Audit fieldwork completed - October 22, 2003

# **BOURBON COUNTY OFFICIALS**

# For The Fiscal Year Ended June 30, 2002

# **Fiscal Court Members:**

Donnie R. Foley County Judge/Executive

James S. Alexander Magistrate

Marion Dawson Magistrate

Barry L. Hay Magistrate

Dorothy M. Mastin Magistrate

Donald R. McCarty Magistrate

Stephen L. Roy Magistrate

John N. Smoot Magistrate

# **Other Elected Officials:**

John J. Brady County Attorney

Michael E. Fryman Jailer

Richard S. Eads County Clerk

Jacqueline Patrick Cox Circuit Court Clerk

John A. Ransdell Sheriff

Woodford Wayne Turner Property Valuation Administrator

Rosemary Kitchen Coroner

# **Appointed Personnel:**

Mary Allen Hedges County Treasurer

Mary Allen Hedges Occupational Tax Collector

Charlotte O. Stone Finance Officer



# STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

# BOURBON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS

June 30, 2002

	Governmental Fund Type							
		General		Special Revenue		Capital Projects		Debt Service
Assets and Other Resources								
Assets								
Cash and Cash Equivalents Cash and Cash Equivalents - Investments Accrued Interest	\$	2,936,784	\$	560,105	\$	371,512	\$	12
Total Assets	\$	2,936,784	\$	560,105	\$	371,512	\$	12
Other Resources								
Amounts to Be Provided in Future Years for: Capital Lease Payments Bond Payments Series 1995 Series 2000	\$	1,525,000	\$		\$		\$	111,007 349,988 4,705,000
Total Other Resources	\$	1,525,000	\$	0	\$	0	\$	5,165,995
Total Assets and Other Resources	\$	4,461,784	\$	560,105	\$	371,512	\$	5,166,007

BOURBON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

	oprietary nd Type		Fiduciary Fund Type				
Er	nterprise	Non	Non-Expendable Trust		Totals emorandum Only)		
\$	8,991	\$		\$	3,877,404		
			5,058,849 270		5,058,849 270		
\$	8,991	\$	5,059,119	\$	8,936,523		
\$		\$		\$	1,636,007		
					349,988		
					4,705,000		
\$	0	\$	0	\$	6,690,995		
\$	8,991	\$	5,059,119	\$	15,627,518		

BOURBON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

	Governmental Fund Type							
		General	-		Capital Projects		Debt Service	
Liabilities and Equity								
<u>Liabilities</u>								
Capital Lease Payments (Note 6 and 4A)	\$	1,525,000	\$		\$		\$	111,007
Bonds: Series 1995 (Note 4B) Series 2000 (Note 4C)								350,000 4,705,000
Total Liabilities	\$	1,525,000	\$	0	\$	0	\$	5,166,007
<u>Equity</u>								
Retained Earnings Fund Balances:	\$		\$		\$		\$	
Reserved		• • • • • • • • • • • • • • • • • • •		560,105		371,512		
Unreserved		2,936,784						
Total Equity	\$	2,936,784	\$	560,105	\$	371,512	\$	0
Total Liabilities and Equity	\$	4,461,784	\$	560,105	\$	371,512	\$	5,166,007

BOURBON COUNTY STATEMENT OF ASSETS, LIABILITIES, AND EQUITY ARISING FROM CASH TRANSACTIONS June 30, 2002 (Continued)

	prietary nd Type		Fiduciary Fund Type	Totals (Memorandum On				
En	terprise	Non	-Expendable Trust					
\$		\$		\$	1,636,007			
					350,000 4,705,000			
\$	0	\$	0	\$	6,691,007			
\$	8,991	\$		\$	8,991			
Ψ	0,991	Ψ	5,059,119	Ψ	5,990,736 2,936,784			
\$	8,991	\$	5,059,119	\$	8,936,511			
\$	8,991	\$	5,059,119	\$	15,627,518			



# STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES - ALL GOVERNMENTAL FUND TYPES

# BOURBON COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES - ALL GOVERNMENTAL FUND TYPES

For The Fiscal Year Ended June 30, 2002

	General Fund Type									
Cash Receipts		General Fund		oad and Bridge Fund		Jail Fund	Go E	Local vernment conomic ssistance Fund		eral Grant Fund
Schedule of Operating Revenue Other Financing Sources: Transfers In Transfers From Trust Principal Funds Kentucky Advance Revenue Program	\$	3,490,185 1,237,100	\$	942,598	\$	586,507 677,996	\$	101,539	\$	31,830
Total Cash Receipts	\$	4,727,285	\$	942,598	\$	1,264,503	\$	101,539	\$	31,830
Cash Disbursements										
Comparative Schedule of Final Budget and Budgeted Expenditures Other Financing Uses: Schedule of Unbudgeted Expenditures Transfers Out Capital Lease Payment - Principal Bonds: Principal Paid Interest Paid Kentucky Advance Revenue Program	\$	3,409,850 765,526 8,000	\$	789,279	\$	979,253 105,000	\$	189,472	\$	31,830
Repaid		1,237,100	ф.	700.270	Φ.	1.004.252	Φ.	100.470	Φ.	21.020
Total Cash Disbursements	\$	5,420,476	\$	789,279	_\$_	1,084,253	\$	189,472		31,830
Excess (Deficiency) of Cash Receipts Over (Under) Cash Disbursements Cash Balance - July 1, 2001	\$	(693,191) 1,842,592	\$	153,319 469,297	\$	180,250 895,383	\$	(87,933) 176,176	\$	
Cash Balance - June 30, 2002	\$	1,149,401	\$	622,616	\$	1,075,633	\$	88,243	\$	0

<sup>\*</sup> Cash Balance Includes Investments

BOURBON COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES - ALL GOVERNMENTAL FUND TYPES For The Fiscal Year Ended June 30, 2002 (Continued)

 Special Revenue Fund Type						Capital Projects und Type		Debt Service and Type		
 Phase I Fund	W	alth and 'elfare Fund		lucational Trust hecking Fund	I	Bond Proceeds Fund	Pr	Public operties orporation Fund	(M	Totals emorandum Only)
\$ 481,566	\$	500	\$	13,802	\$	37,217	\$	40,335	\$	5,726,079
				187,988				87,530		765,526 187,988 1,237,100
\$ 481,566	\$	500	\$	201,790	\$	37,217	\$	127,865	\$	7,916,693
\$ 441,879	\$	726	\$	168,393	\$	1,747,712	\$	105,000 22,884	\$	7,589,275 169,119 765,526 113,000 105,000 22,884
 										1,237,100
\$ 441,879	\$	726	\$	168,393	\$	1,747,712	\$	127,884	\$	10,001,904
\$ 39,687	\$	(226) 13,879	\$	33,397 473,368	\$	(1,710,495) 2,082,007	\$	(19) 31	\$	(2,085,211) 5,952,733
\$ 39,687	\$	13,653	\$	506,765	\$	371,512	\$	12	\$	3,867,522



# STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES - PROPRIETARY FUND TYPE

# BOURBON COUNTY STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN CASH BALANCES - PROPRIETARY FUND TYPE

# For The Fiscal Year Ended June 30, 2002

	<u>Enterpris</u>	se Fund Type			
Cash Receipts		Jail Canteen Fund			
Receipts - Jail Canteen	\$	82,456			
Total Cash Receipts	\$	82,456			
Cash Disbursements					
Expenditures - Jail Canteen	\$	75,794			
Total Cash Disbursements	\$	75,794			
Excess of Cash Receipts Over Cash Disbursements Cash Balance - July 1, 2001	\$	6,662 2,329			
Cash Balance - June 30, 2002	\$	8,991			



# COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS

# BOURBON COUNTY COMBINED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS

# For the Fiscal Year Ended June 30, 2002

	Fiduciary Fund			
Operating Revenues:	Type			
Interest Dividends Contributions/Other	\$	177,540 48,412 1,974		
Total Operating Revenues	\$	227,926		
Operating Expenses:				
Commissions and Fees Scholarships Paid Other Expense Accrued Interest Paid	\$	32,523 25,850 7,566 528		
Total Operating Expenses	\$	66,467		
Income Before Nonoperating Revenues (Expenses)	\$	161,459		
Nonoperating Revenues (Expenses):				
Transfer to Fiscal Court Gain (Loss) on Sale of Investments	\$	(187,563) 135,126		
Total Nonoperating Revenues (Expenses)	\$	(52,437)		
Net Income Retained Earnings - July 1, 2001	\$	109,022 4,950,097		
Retained Earnings - June 30, 2002	\$	5,059,119		



# COMBINED STATEMENT OF CASH FLOWS - PROPRIETARY FUND TYPE AND NON-EXPENDABLE TRUST FUNDS

# BOURBON COUNTY COMBINED STATEMENT OF CASH FLOWS -PROPRIETARY FUND TYPE AND NON-EXPENDABLE TRUST FUNDS

For The Fiscal Year Ended June 30, 2002

	Enterprise		F	Fiduciary			
	Fund Type		Fı	and Type			
						Totals	
					Primary Government		
	Jail (	Canteen	Non-	-Expendable	(M	emorandum	
	I	Fund		Trust	Only)		
Cash Flows From Operating Activities:							
Operating Income	\$	6,662	\$	161,459	\$	168,121	
Net Cash Provided By Operating Activities	\$	6,662	\$	161,459	\$	168,121	
Cash Flows From Non-Capital							
Financing Activities:							
Transfer to Fiscal Court			\$	(187,563)	\$	(187,563)	
Net Cash Used in Non-Capital							
Financing Activities			\$	(187,563)	\$	(187,563)	
Cash Flows from Investing Activities:							
Gain on Sale of Investments			\$	135,126	\$	135,126	
Net Cash Provided by Investing Activities			\$	135,126	\$	135,126	
Not Increase in Cook and Cook Equivalents	¢	6.660	¢	100.022	¢	115 604	
Net Increase in Cash and Cash Equivalents	\$	6,662	\$	109,022	\$	115,684	
Cash and Cash Equivalents - July 1, 2001		2,329		350,983		353,312	
Cash and Cash Equivalents - June 30, 2002	\$	8,991	\$	460,005	\$	468,996	

# BOURBON COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2002

# Note 1. Summary of Significant Accounting Policies

#### A. Reporting Entity

The financial statements of Bourbon County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Based upon the criteria stated in GASB 14, management has included the Public Properties Corporation as part of the reporting entity.

# **Bourbon County Public Properties Corporation:**

The Bourbon County Public Properties Corporation cannot be sued in its own name without recourse to the Bourbon County Fiscal Court, which appoints a voting majority consisting of fiscal court members and the County Attorney. The fiscal court is able to impose its will on the Corporation. The Corporation is created solely for the benefit of the fiscal court per KRS 58.180 to act as an agent in the acquisition and financing of any public project. The fiscal court has access to the Corporation's resources, is legally obligated to finance the debts of or provide financial support to the Corporation. The Corporation is financially accountable to the fiscal court. This component unit is blended within the financial statements of the county.

# Additional - Bourbon County Constitutional Elected Officials

- Circuit Court Clerk
- County Attorney
- County Clerk
- County Sheriff
- Property Valuation Administrator

The Kentucky constitution provides for election of the above officials from the geographic area constituting Bourbon County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices.

# B. Fund Accounting

Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The government uses funds to report on its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Bourbon County Fiscal Court's fund types, a definition of each, and county funds included within each fund type are listed below.

#### Note 1. Summary of Significant Accounting Policies (Continued)

# B. Fund Accounting (Continued)

# 1) General Fund Type

General Fund Type accounts for all financial resources except those required to be accounted for in another fund type. The Bourbon County General Fund Type includes the following county funds: General Fund, Road and Bridge Fund, Jail Fund, Local Government Economic Assistance Fund, and the Federal Grant Fund.

# 2) Special Revenue Fund Type

Special Revenue Fund Type accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for the specified purpose. The Bourbon County Special Revenue Fund Type includes the following county funds: the Phase I Fund, Health and Welfare Fund and the Educational Trust Checking Fund.

# 3) Debt Service Fund Type

Debt Service Fund Type accounts for the accumulation of resources for the payment of general long-term debt principal and interest and includes funds for the Public Properties Corporation Fund. Debt service is provided through annual transfers from the General Fund Type in the amount of the debt service requirements for the year.

# 4) Capital Projects Fund Type

Capital Projects Fund Type accounts for financial resources to be used for acquisition of major capital facilities. The Bond Proceeds Fund of the Fiscal Court is reported as a Capital Projects Fund Type.

# 5) Enterprise Fund Type

The Enterprise Fund Type is used to report an activity for which a fee is charged to external users for goods or services. The Bourbon County Enterprise Fund Type includes the Jail Canteen Fund, which is maintained by the county jailer.

The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the Jail Canteen Fund. Technical Audit Bulletin 93-002 provides additional accounting and expenditure guidance for acceptable jail canteen operations. All profit expenditures were for the benefit and/or recreation of the inmates.

Note 1. Summary of Significant Accounting Policies (Continued)

# B. Fund Accounting (Continued)

# 6) Fiduciary Fund Type

Fiduciary Fund Type accounts for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, either a pension trust fund, a non-expendable trust fund, or an expendable trust fund is used. The terms "non-expendable" or "expendable" refer to whether or not the government is under obligation to maintain trust principal.

Non-expendable trust funds account for revenue expensed to carry out the objectives of the trust and for the corpus (principal) of the trust, which must remain intact. The Bourbon County Non-expendable Trust Funds include the following: E.M. Costello Fund, Garth Fund, Thomas Costello Fund, Hamilton Fund, Robert Meteer Fund, Lucy Anderson Fund, Harrell-Kennedy Fund, Elaine Hinkle Fund, Lou Redmon Fund, John Marston Educational Fund, Howard Forquer Fund, May Goff Fund, Talbott Clay Fund, Francis Champ Fund, Clifton Gillespie Fund, F.M. Gillespie Fund and Ella Davis Fund.

# C. Basis of Accounting

For all fund types the county utilizes a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Long-term receivables, deferred revenue, long-term obligations and amounts to be provided in future years to retire debt are recorded in the financial statements. The amount to be provided in future years to retire debt is offset by any cash or cash equivalents held by the county in a bond or debt service fund.

The State Local Finance Officer does not require the county to maintain a general fixed assets group of accounts; therefore the value of the county's fixed assets are not included in the financial statements. These fixed assets include buildings, equipment and land that are owned by the county.

# D. Legal Compliance - Budget

The Bourbon County budget is adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer. The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

Note 1. Summary of Significant Accounting Policies (Continued)

# D. Legal Compliance - Budget (Continued)

Formal budgets are not adopted for the Public Properties Corporation Fund because bond indentures and other relevant contractual provisions require specific payments to and from this fund annually and transfers are budgeted in the General Fund Type to comply with these requirements. The Department for Local Government does not require this fund to be budgeted. Formal budgets are not adopted for the non-expendable trust funds because the trust agreements do not require these funds to be budgeted. A formal budget is not adopted for the Health and Welfare Fund because this was a donation left in 1991 in order to help buy prescriptions for indigents.

#### E. Cash and Investments

Cash includes amounts in bank accounts, and investments are stated at cost. Investments may include certificates of deposit on the financial statements; however, for the purpose of disclosing credit risk (Note 3), investments exclude certificates of deposit.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

# F. Related Organizations

A related organization is an entity for which a primary government is not financially accountable. It does not impose will or have a financial benefit or burden relationship, even if the primary government appoints a voting majority of the related organization's governing board. Based on these criteria, the Judy Water Association is considered a related organization of Bourbon County Fiscal Court.

# Note 2. Employee Retirement System

The county has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system which covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41percent. Hazardous covered employees are required to contribute 8 percent of their salary to the plan. The county's contribution rate for hazardous employees was 16.28 percent.

# Note 2. Employee Retirement System (Continued)

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Aspects of benefits for hazardous employees include retirement after 20 years of service or age 55.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report.

#### Note 3. Deposits and Investments

#### A. Deposits

The county maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met, and as of June 30, 2002, the county's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the county's agent in the county's name, or provided surety bond which named the county as beneficiary/obligee on the bond.

# B. Investments

The county's investments are categorized below to give an indication of the level of risk assumed by the county at year-end. Category 1 includes investments that are insured or registered or the securities are held by the county or by the county's agent in the county's name. Category 2 includes uninsured and unregistered investments where the securities are held by the financial institution in the county's name.

Category 3 includes uninsured and unregistered investments where the securities were held by the financial institution, but not in the county's name.

Types of	Category				Carrying		Market			
Investments	1			2	3		Amount		Value	
Cash Equivalents	\$		\$		\$	460,005	\$	460,005	\$	460,007
Bonds - Government						1,072,059		1,072,059		666,175
Bonds - Corporate						1,555,558		1,555,558		2,066,636
Mutual Funds - Fixed						501,114		501,114		1,194,941
Mutual Funds - Equity						727,200		727,200		99,885
Common Stock						742,913		742,913		1,144,967
Totals	\$	0	\$	0	\$	5,058,849	\$	5,058,849	\$	5,632,611

# Note 4. Long-Term Debt

A. During fiscal year ended June 30, 1998, the Bourbon County Public Properties Corporation entered into a promissory term note agreement with Community Ventures Corporation, at a fixed interest rate of 5 percent, for the purchase and renovation of a manufacturing facility. The Public Properties Corporation is obligated to pay \$131,500 in principal payments over seven years, beginning October 5, 1997, with a final balloon payment of \$100,308 due on September 5, 2004. As of June 30, 2002, the outstanding principal balance was \$111,007.

Fiscal Year Ended	Scheduled	Scheduled				
June 30	 Interest	Principal				
2003	\$ 5,437	\$	4,981			
2004	5,182		5,236			
2005	1,254		100,790			
Totals	\$ 11,873	\$	111,007			

The property was subsequently leased to Accutran Industries, Inc. The lease agreement requires monthly payments of \$868. Accutran Industries, Inc. is in substantial compliance with the terms of the lease agreement.

B. On May 5, 1995, the Bourbon County Public Properties Corporation issued bonds, Series 1995, in the amount of \$1,000,000, for the purpose of paying courthouse renovation costs. Principal payments are made annually on February 1, and the interest rate is a variable rate ranging from 4.3 percent to 5.1 percent. Interest on the bonds is payable semiannually February 1 and August 1. To aid in debt relief, the Administrative Office of the Courts makes a biannual payment in the amount of \$20,120 directly to the Paying Agent. The County is liable for the remaining difference. As of June 30, 2002, the outstanding principal balance was \$350,000.

		Scheduled	Scheduled				
Due Date		Interest	Principal				
1 2002	Ф	0.070	Ф				
August 1, 2002	\$	8,870	\$				
February 1, 2003		8,870		110,000			
August 1, 2003		6,120					
February 1, 2004		6,120		115,000			
August 1, 2004		3,187					
February 1, 2005		3,188		125,000			
	4	0 - 0	Φ.	270.000			
Totals	\$	36,355	\$	350,000			

# Note 4. Long-Term Debt (Continued)

C. On August 1, 2000, the Bourbon County Public Properties Corporation issued bonds, Series 2000, in the amount of \$4,705,000 for the purpose of constructing a circuit and district court facility. Principal payments are made annually on February 1, and interest on the bonds is payable on February 1 and August 1. Payment of interest, which is a variable rate ranging from 4.875 percent to 5.25 percent, commenced on February 1, 2001. As of June 30, 2002, the outstanding principal balance was \$4,705,000.

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Note 5. Capital Lease Agreement

During fiscal year ended June 30, 1992, Bourbon County entered into a \$63,000 lease-purchase agreement with the Kentucky Association of Counties Leasing Trust for the acquisition of voting machines. Principal and interest payments are made on an annual basis, respectively. The termination of the lease purchase agreement was on February 1, 2002; therefore there is no remaining balance as of June 30, 2002.

### Note 6. Long-Term Participation Agreement

During fiscal year ended June 30, 1992, the Bourbon County Fiscal Court entered into a twenty year, \$2,300,000 lease participation agreement with GMB Financial Group, Inc. for the construction of a detention center. As specified by terms of the lease, principal payments are due annually on January 1, and interest payments are due semiannually on July 1 and January 1. As of June 30, 2002, the outstanding principal balance was \$1,525,000.

Due Date	1	Interest	Principal				
July 1, 2002		51,209					
January 1, 2003		51,209		110,000			
July 1, 2003		47,194					
January 1, 2004		47,194		120,000			
July 1, 2004		43,294					
January 1, 2005		43,294		130,000			
July 1, 2005		39,069					
January 1, 2006		39,069		135,000			
July 1, 2006		34,681					
January 1, 2007		34,681		145,000			
July 1, 2007 -							
January 1, 2012		187,975		885,000			
Totals	\$	618,869	\$	1,525,000			

Note 7. Paris/Bourbon County Industrial Authority

In April 2000, the Bourbon County Fiscal Court (the County) adopted a resolution obligating the County to secure a loan in the amount of \$160,000 for a spec building in the Industrial Park. The loan is shared between the City of Paris and the County, and revenues from the lease of the spec building to the industry are used to retire the loan. In May 2001, the loan was refinanced with a principal amount of \$119,530. Principal payments of \$119,530, and interest payments of \$3,392 were made during fiscal year 2002 in order to pay off the loan. As of June 30, 2002 there is no remaining balance.

### Note 8. Settlement of Prior Year Contingency

During the prior year audit, the county informed the auditors of a situation involving an investigation by the Commonwealth of Kentucky's Labor Cabinet. The Labor Cabinet decided that EMT incentive pay should be added to the base pay rate for firefighters when calculating unscheduled overtime pay, which had not been done in the past. The Treasurer had to calculate the difference in pay due the firefighters with the incentive pay added to their base pay rate from January 1997 which totaled \$22,224.54. This amount was paid on June 20, 2002.

### Note 9. Non-Expendable Trust Funds

The county has fifteen educational trust funds established by the wills and codicils of various residents of Bourbon County. The wills imposed that the funds be held in perpetuity, which means that the original principal amount remain intact. The income generated by the principal, less administrative costs, is to be spent for educational scholarships. The county has a committee, appointed by the Judge/Executive, that decides how the money shall be disbursed based on applications received by the Judge/Executive's office. The following are educational trust funds of Bourbon County: E.M. Costello Fund, Garth Fund, Thomas Costello Fund, Hamilton Fund, Robert Meteer Fund, Lucy Anderson Fund, Harrell-Kennedy Fund, Elaine Hinkle Fund, Lou Redmon Fund, John Marston Educational Fund, Howard Forquer Fund, May Goff Fund, Talbott Clay Fund, Francis Champ Fund, Clifton Gillespie Fund, F.M. Gillespie Fund and Ella Davis Fund.

The Clifton Gillespie trust fund was established to provide financial assistance with hospital bills to indigent residents of Bourbon County. The County Judge/Executive decides who shall receive assistance from this fund by applications submitted. Each eligible person is limited to \$2,000.

### Note 10. Corrected Prior Year Audited Balances

During the audit, the county informed the auditors of twenty-five CDs which related to the Non-expendable Trust Funds, a few of which had been included in the principal amount in the prior year. Auditors determined that these CD amounts, which are comprised of trust interest that had not been spent, should be included as cash equivalents of the Educational Trust Checking Fund. It was also determined that the carrying amount of the non-expendable trust funds should reflect cost rather than market. After these corrections were made, and the F.M. Gillespie and Ella Davis Funds were added, the prior year Non-expendable Trust Fund principal amount decreased from \$6,207,073 to \$4,950,097. The prior year Educational Trust Checking Fund increased from \$204,735 to \$473,368.

Auditors discovered a Health and Welfare account, which was determined to be a Special Revenue Fund Type. This account has been in existence since 1991; however, it has not been reported until the current year.

The Bond Proceeds Fund was understated in the prior year due to a Sinking Fund account related to the 2000 series bond issue. This account was not listed anywhere on the county's quarterly report with the construction and capitalized interest account, nor was it included in the confirmation from the bank. The current year beginning balance has been adjusted to add the balance of this account.

# COMBINING BALANCE SHEET - ALL NON-EXPENDABLE TRUST FUNDS

# BOURBON COUNTY COMBINING BALANCE SHEET - ALL NON-EXPENDABLE TRUST FUNDS

# June 30, 2002

		Totals					
	(M	emorandum	E. M	I. Costello		Garth	
Assets and Other Resources		Only)		Fund	Fund		
Assets							
Cash Equivalents - Non-Expendable Trust	\$	460,005	\$	1,125	\$	87,274	
Bonds-Government		1,072,059		36,531		33,592	
Bonds-Corporate		1,555,558					
Mutual Funds - Fixed		501,114					
Mutual Funds - Equity		727,200					
Accrued Interest		270		270			
Common Stock		742,913					
Total Assets <u>Liabilities and Equity</u>	\$	5,059,119	\$	37,926	\$	120,866	
Equity Equity							
Retained Earnings:							
Reserved	\$	5,059,119	\$	37,926	\$	120,866	
Total Equity	\$	5,059,119	\$	37,926	\$	120,866	
Total Liabilities and Equity	\$	5,059,119	\$	37,926	\$	120,866	

# BOURBON COUNTY COMBINING BALANCE SHEET - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

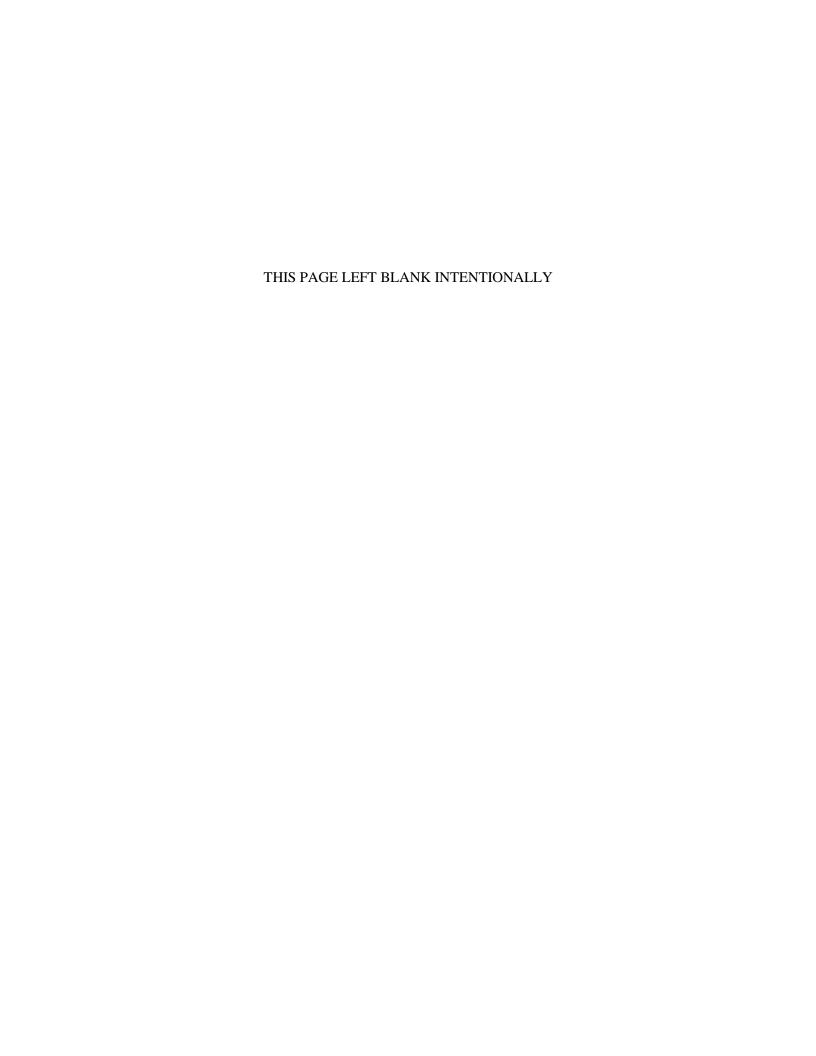
Thomas Costello	I	Hamilton	Robert Meteer	A	Lucy Anderson		Harrell- Kennedy		Elaine Hinkle	
Fund		Fund	Fund		Fund	Fund			Fund	
\$ 212 5,487	\$	425 10,966	\$ 137,159	\$	15,214	\$	6,656	\$	4,108	
			320,512		200,101		4,943			
					205,000		7,306		6,578	
			281,660				14,974		3,481	
\$ 5,699	\$	11,391	\$ 739,331	\$	420,315	\$	33,879	\$	14,167	
\$ 5,699	\$	11,391	\$ 739,331	\$	420,315	\$	33,879	\$	14,167	
\$ 5,699	\$	11,391	\$ 739,331	\$	420,315	\$	33,879	\$	14,167	
\$ 5,699	\$	11,391	\$ 739,331	\$	420,315	\$	33,879	\$	14,167	

# BOURBON COUNTY COMBINING BALANCE SHEET - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

Assets and Other Resources	Lou edmon Fund	n Marston ducational Fund	Howard Forquer Fund		
<u>Assets</u>					
Cash Equivalents - Non-Expendable Trust	\$ 9,086	\$ 65,843	\$	29,791	
Bonds-Government		50,688		44,852	
Bonds-Corporate	4,908	649,131		246,666	
Mutual Funds - Fixed	7,169	150,000		240.246	
Mutual Funds - Equity	13,169			248,346	
Accrued Interest Common Stock		495,788			
Common Stock	 	 493,700			
Total Assets	\$ 34,332	\$ 1,411,450	\$	569,655	
<u>Liabilities and Equity</u>					
<u>Equity</u>					
Retained Earnings:					
Reserved	\$ 34,332	\$ 1,411,450	\$	569,655	
Total Equity	\$ 34,332	\$ 1,411,450	\$	569,655	
Total Liabilities and Equity	\$ 34,332	\$ 1,411,450	\$	569,655	

# BOURBON COUNTY COMBININED BALANCE SHEET - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

		Talbott	F	rances	Clifton		FM		Ella	
M	ay Goff	Clay	(	Champ	(	Gillespie	(	Gillespie		Davis
	Fund	 Fund		Fund		Fund		Fund	Fund	
\$	3,969	\$ 16,296	\$	2,064	\$	80,783	\$		\$	
	29,849	150,641		49,811		659,642				
		20,275						71,165		37,857
		110,000						12,327		2,734
	27,906							112,464		25,200
						247,125				
\$	61,724	\$ 297,212	\$	51,875	\$	987,550	\$	195,956	\$	65,791
\$	61,724	\$ 297,212	\$	51,875	\$	987,550	\$	195,956	\$	65,791
\$	61,724	\$ 297,212	\$	51,875	\$	987,550	\$	195,956	\$	65,791
\$	61,724	\$ 297,212	\$	51,875	\$	987,550	\$	195,956	\$	65,791



# COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS

# BOURBON COUNTY COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS

June 30, 2002

		Totals				
	(Mo	emorandum	E. M	I. Costello		Garth
Operating Revenues:		Only)		Fund		Fund
Interest	\$	177,540	\$	2,249	\$	6,553
Dividends		48,412		5		780
Contributions/Other		1,974				
T 10 1	ф	227.024	Ф	2271	Φ.	<b>5</b> 222
Total Operating Revenues	\$	227,926	\$	2,254	\$	7,333
Operating Expenses:						
Commissions and Fees	\$	32,523	\$		\$	95
Scholarships Paid		25,850				
Other Expense		7,566				
Accrued Interest Paid		528				
Total Operating Expenses	\$	66,467	\$	0	\$	95
Income Before Nonoperating		4 4 4 4 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				
Revenues (Expenses)	\$	161,459	\$	2,254	\$	7,238
Nonoperating Revenues (Expenses):						
Transfer to Fiscal Court	\$	(187,563)	\$	(2,254)	\$	(10,003)
Gain (Loss) on Sale of Investments	Ψ	135,126	Ψ	1188	Ψ	(11,028)
Gain (Loss) on Sale of Investments		133,120		1100		(11,020)
Total Nonoperating Revenues (Expenses)	\$	(52,437)	\$	(1,066)	\$	(21,031)
Net Income	\$	109,022	\$	1,188	\$	(13,793)
Retained Earnings - July 1, 2001		4,950,097		36,738		134,659
Retained Earnings - June 30, 2002	\$	5,059,119	\$	37,926	\$	120,866
-						

# BOURBON COUNTY COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

C	homas ostello Fund	Н	amilton Fund	Robert Meteer Fund	A	Lucy Inderson Fund	Harrell- Kennedy Fund		I	Elaine Hinkle Fund	
\$	425	\$	425	\$ 22,969 8,302	\$	14,156 5,213	\$	306 720	\$	464	
\$	425	\$	425	\$ 31,271	\$	19,369	\$	1,026	\$	464	
\$	28	\$	57	\$ 4,464 25,750	\$	3,128	\$	400	\$	100 100	
\$	28	\$	57	\$ 30,214	\$	3,128	\$	400	\$	200	
\$	397	\$	368	\$ 1,057	\$	16,241	\$	626	\$	264	
\$	(425)	\$	(425)	\$ 10,612	\$	(20,927) 4,006	\$	(850) 2,020	\$	(353) 657	
\$	(425)	\$	(425)	\$ 10,612	\$	(16,921)	\$	1,170	\$	304	
\$	(28) 5,727	\$	(57) 11,448	\$ 11,669 727,662	\$	(680) 420,995	\$	1,796 32,083	\$	568 13,599	
\$	5,699	\$	11,391	\$ 739,331	\$	420,315	\$	33,879	\$	14,167	

# BOURBON COUNTY COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

Operating Revenues:	Redmon Fund	n Marston ducational Fund	Howard Forquer Fund		
Interest Dividends	\$ 238 733	\$ 43,020 13,427	\$	17,360 5,254	
Contributions/Other		 			
Total Operating Revenues	\$ 971	\$ 56,447	\$	22,614	
Operating Expenses:					
Commissions and Fees Scholarships Paid	\$ 400	\$ 8,376	\$	4,002	
Other Expense	30				
Accrued Interest Paid	 	 			
Total Operating Expenses	\$ 430	\$ 8,376	\$	4,002	
Income Before Nonoperating					
Revenues (Expenses)	\$ 541	\$ 48,071	\$	18,612	
Nonoperating Revenues (Expenses):					
Transfer to Fiscal Court	\$ (991)	\$ (54,278)	\$	(23,536)	
Gain (Loss) on Sale of Investments	 2,055	 63,870	-	2,661	
Total Nonoperating Revenues (Expenses)	\$ 1,064	\$ 9,592	\$	(20,875)	
Net Income	\$ 1,605	\$ 57,663	\$	(2,263)	
Retained Earnings - July 1, 2001	32,727	1,353,787		571,918	
Retained Earnings - June 30, 2002	\$ 34,332	\$ 1,411,450	\$	569,655	

# BOURBON COUNTY COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS - ALL NON-EXPENDABLE TRUST FUNDS June 30, 2002 (Continued)

ay Goff Talbott Clay Fund Fund		•	Frances Champ Fund		Clifton Gillespie Fund		FM Gille spie Fund		Ella Davis Fund	
\$ 1,981 479	\$	11,956 3,134	\$	4,668 21	\$	42,537 7,660 1,974	\$	6,538 1,656	\$	2,159 564
\$ 2,460	\$	15,090	\$	4,689	\$	52,171	\$	8,194	\$	2,723
\$ 462	\$	1,918	\$		\$	7,456	\$	1,181	\$	456
		528						3,750		3,786
\$ 462	_\$_	2,446	\$	0	_\$_	7,456	\$	4,931	\$	4,242
\$ 1,998	_\$_	12,644	\$	4,689	\$	44,715	\$	3,263	\$	(1,519)
\$ (2,374) 3,578	\$	(14,422) 1,923	\$	(4,149) 357	\$	(52,576) 46,333	\$	3,043	\$	3,851
\$ 1,204	\$	(12,499)	\$	(3,792)	\$	(6,243)	\$	3,043	\$	3,851
\$ 3,202 58,522	\$	145 297,067	\$	897 50,978	\$	38,472 949,078	\$	6,306 189,650	\$	2,332 63,459
\$ 61,724	\$	297,212	\$	51,875	\$	987,550	\$	195,956	\$	65,791



# COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

# BOURBON COUNTY COMPARATIVE SCHEDULE OF BUDGETED TO ACTUAL OPERATING REVENUE

# For The Fiscal Year Ended June 30, 2002

Budgeted Funds	(	Budgeted Operating Revenue	Actual Description	Over (Under) Budget
General Fund Type				
General Fund Road and Bridge Fund Jail Fund Local Government Economic Assistance Fund State Grant Fund	\$	3,982,973 784,162 1,204,484 93,000 110,000	\$ 3,490,185 942,598 586,507 101,539 31,830	\$ (492,788) 158,436 (617,977) 8,539 (78,170)
Special Revenue Fund Type				
Phase I Fund		1,060,000	481,566	(578,434)
Capital Projects Fund Type				
Bond Proceeds Fund			 37,217	 37,217
Totals	\$	7,234,619	\$ 5,671,442	\$ (1,563,177)
Reconciliation				
Total Budgeted Operating Revenue Above Add: Budgeted Prior Year Surplus Less: Other Financing Uses				\$ 7,234,619 5,896,522 (1,455,100)
Total Operating Budget Per Comparative Schedule Of Final Budget and Budgeted Expenditures				\$ 11,676,041





# BOURBON COUNTY SCHEDULE OF OPERATING REVENUE

For The Fiscal Year Ended June 30, 2002

# GOVERNMENTAL FUND TYPE

Revenue Categories	Totals (Memorandum Only)	General Fund Type	Special Revenue Fund Type	Capital Projects Fund Type	Debt Service Fund Type
Taxes	2,522,436	\$ 2,522,436	\$	\$	\$
Excess Fees	32,935	32,935			
Licenses and Permits	40,251	40,251			
Intergovernmental Revenues	2,790,522	2,270,282	480,000		40,240
Charges for Services	67,820	67,820			
Miscellaneous Revenues	70,058	70,058			
Interest Earned	202,057	148,877	15,868	37,217	95
Total Operating Revenue	\$ 5,726,079	\$ 5,152,659	\$ 495,868	\$ 37,217	\$ 40,335



# COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

# BOURBON COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES

For The Fiscal Year Ended June 30, 2002

	GENERAL FUND TYPE					
Expenditure Categories		Final Budget		Budgeted penditures		Under (Over) Budget
General Government	\$	973,778	\$	764,515	\$	209,263
Protection to Persons and Property		1,956,521		1,678,744		277,777
General Health and Sanitation		671,544		480,088		191,456
Social Services		326,608		254,101		72,507
Recreation and Culture		669,368		530,804		138,564
Roads		691,703		471,429		220,274
Debt Service		1,069,846		137,166		932,680
Capital Projects		400,000		391,618		8,382
Administration		960,151		691,219		268,932
Total Operating Budget - General Fund Type	\$	7,719,519	\$	5,399,684	\$	2,319,835
Other Financing Uses:						
Transfers to Public Property Corporation Fund-						
Principal		105,000		87,530		17,470
Borrowed Money-						
Kentucky Advanced Revenue						
Program - Principal		1,237,100		1,237,100		
Jail Lease Participation Agreement-						
Principal on Lease		105,000		105,000		
Capital Lease Agreement-						
Principal on Voting Machine Lease		8,000		8,000		
TOTAL DUDGET GENERAL						
TOTAL BUDGET - GENERAL FUND TYPE	\$	9,174,619	\$	6,837,314	\$	2,337,305
		- ,,		- , ,		, · <del>,-</del>

BOURBON COUNTY COMPARATIVE SCHEDULE OF FINAL BUDGET AND BUDGETED EXPENDITURES For The Fiscal Year Ended June 30, 2002 (Continued)

	SPECIAL REVENUE FUND TYPE					YPE
Expenditure Categories		Final Budget		Budgeted spenditures		Under (Over) Budget
Administration	\$	1,060,000	\$	441,879	\$	618,121
TOTAL BUDGET - SPECIAL REVENUE FUND TYPE	\$	1,060,000	\$	441,879	\$	618,121
		CAPITAI	L PRO	OJECTS FUN	ND T	YPE
Expenditure Categories		Final Budget		Budgeted spenditures		Under (Over) Budget
General Government Debt Service	\$	2,655,567 240,955	\$	1,506,757 240,955	\$	1,148,810
TOTAL BUDGET - CAPITAL PROJECTS FUND TYPE	\$	2,896,522	\$	1,747,712	\$	1,148,810



# BOURBON COUNTY SCHEDULE OF UNBUDGETED EXPENDITURES

For The Fiscal Year Ended June 30, 2002

Expenditure Items	F	Special Revenue nd Types
Scholarships	\$	132,885
Hospital Bills		21,475
Legal Ads		259
Shoes for Indigents		13,759
Other		15
Prescriptions		726
Totals	\$	169,119



REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



To the People of Kentucky
Honorable Ernie Fletcher, Governor
Robbie Rudolph, Secretary
Finance and Administration Cabinet
Honorable Donnie Foley, Bourbon County Judge/Executive
Members of the Bourbon County Fiscal Court

Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of Bourbon County, Kentucky, as of and for the year ended June 30, 2002, and have issued our report thereon dated October 22, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Bourbon County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Bourbon County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.



Report On Compliance And On Internal Control Over Financial Reporting Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

This report is intended solely for the information and use of management and is not intended to be, and should not be, used by anyone other than the specified parties.

Respectfully submitted,

Crit Luallen

Auditor of Public Accounts

Audit fieldwork completed - October 22, 2003

# CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

# BOURBON COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2002

### CERTIFICATION OF COMPLIANCE

# LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

# **BOURBON COUNTY FISCAL COURT**

For The Fiscal Year Ended June 30, 2002

The Bourbon County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance Program was expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

Name

County Judge/Executive

Name

**County Treasurer**